

Regulations of the Bank of Places 2024/2025 accommodation campaign

General information

1. The campaign takes place through the <https://esks.pw.edu.pl> system.
2. As part of the "Bank of Places 2024/2025" accommodation campaign, accommodation is possible until June 30, 2025 at the latest.

Applications

3. Only correctly and completed electronic applications will be considered for the campaign.
4. Submitted applications must be formally correct, i.e., contain all mandatory fields filled out, include at least one identification document number, and have accurate information, particularly the permanent residence address. If the permanent residence address provided is that of the WUT Dormitory, the applications will be returned for correction due to formal reasons. Until the application is corrected and resubmitted, it will not be further processed, and after the period specified in point 5, it will be rejected.
5. Applications are processed within 5 working days of submission.
6. Applications that could not be approved within the deadline specified in point 5 will be rejected after the deadline. Those who did not receive a place will have to apply again.

Participants

7. Only persons who have not been punished with disciplinary penalties during their accommodation in the WUT dormitories of Warsaw University of Technology may participate in the campaign.
8. Only people who at the time of processing the application will be billed to the WUT Dormitories, that is, will not have any arrears in payment, can participate in the campaign. Persons who do not live in the WUT Dorms at the time of application, but lived previously, must have a "settled" status. Otherwise, their applications will be rejected on formal grounds.
9. In the case of applicants who do not have the status of a student or PhD student at the Warsaw University of Technology, the quartermaster reserves the right to refuse accommodation without providing a reason.

Place allocation

10. The allocation of places is determined by the order in which applications are submitted and the following rules:

- 1) Applications from those with the status of a student or PhD student at WUT will be considered first, followed by others.
 - 2) Priority will be given to applications for longer periods, i.e. successively: for the whole academic year, for the winter term, other periods.
11. Places are allocated for periods consisting of full calendar months starting from the second month of accommodation or for the winter and summer semesters according to the accommodation schedule.
 12. The quartermaster has the right to reject the application of a person who submitted an application at least twice as part of the "Bank of Places 2024/2025" accommodation campaign, received a place, but did not move into one of the WUT dormitories.
 13. The quartermaster has the right to suspend the accommodation campaign, particularly in the event of a shortage of places or a large number of applications

Referrals

14. The referrals to the WUT dormitories will be issued a maximum of 7 working days from the date of application. In special cases, the Quartermaster may take a different decision.
15. The referral is valid for a maximum of 3 working days from the beginning of the accommodation period.
16. After receiving a referral, you have to visit the dormitory administration on a working day between 8 a.m. and 3 p.m. in order to be accommodated.
17. Referrals are issued to the dormitory without a room number.

Reservation fee

18. Persons who receive a place in one of the WUT dormitories will be obliged to pay a reservation fee of PLN 300 at the time of accommodation or, if the quartermaster decides otherwise, at the time prior to accommodation indicated in the referral. The payment can be transferred to the account number indicated in the referral or by credit card to the administration of the dormitory in which you receive a place.
19. In the case of a reservation fee in an amount greater than the established 300 PLN, the overpayment will be credited to future accommodation fees.
20. A certificate of allocation of a place will be issued only after the reservation fee has been credited.

Changes of place between dormitories

21. In the accommodation campaign it is possible to request a change of dormitory received in other accommodation campaigns where accommodation has already ended
22. The following rules apply when changing dormitories:
 1. Moving between dormitories is possible during the last 7 days of every month except December.
 2. In order to change dormitory, it is necessary to select the option 'change dormitory' in the application form.
 3. Applications for a change of dormitory can be submitted between the 14th and the last day of the month. Requests submitted outside this deadline will be rejected.
 4. All debts to the WUT dormitory have to be paid.
 5. In case of a change of dormitory, you pay the rent for the whole month as in the previous dormitory, and the fee of the new dormitory is charged the following month.